



Top tips for post-holiday success

Ever lost the benefits of a holiday because you've come back to chaos at work? Instead, keep the relaxation going with our top tips.

Get someone to manage your emails so you don't spend your first day back wading through a flooded inbox.

Give your team, clients and stakeholders plenty of notice that you're going away so they can plan accordingly.

An out-of-office message is obvious but what about the big tasks? Either delegate project work, brief your team thoroughly, or put it on hold completely.

Set up business development projects for others to do while you're away, e.g. outsourced cold calling.

Tech can help keep customer communications consistent on all levels. Invest in customer management software and marketing scheduling tools.

Book time for a post-holiday handover so you can take the reins back calmly.



If you're going on holiday, you might be surprised at how many tasks Get Ahead can cover for you!

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